

MAIL TO:

Trade Fairs Division
Confederation of Indian Industry
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International Gaming, Animation & Infotainment Event
 2-5 February 2017 | Pragati Maidan, New Delhi, India

www.gamingshow.in

SPACE BOOKING CONTRACT (FORM NO. 1)

EXHIBITOR DETAILS

Company/Organization:.....
 Address:.....
City.....State.....Pincode.....Country...INDIA.....
 Phone.....Fax.....
 Chief Executive.....Designation:.....Mobile.....
 Contact Executive.....Designation:.....Mobile.....
 Email for Communication:.....Website.....

Incomplete forms will not be entertained. Do not leave any items blank. Please write N/A, incase not relevant)

SPACE RENTAL DETAILS

SPACE TYPE	RATE PER SQMT (INR)	RATE PER SQMT (USD)	SPACE REQUIRED	AMOUNT (INR / USD)
	DOMESTIC	OVERSEAS		
INDOOR RAW SPACE (MIN 36 SQMTS)	9000	350		
BUILT UP SPACE (MIN 12 SQMTS) <i>(To upgrade built up facility, please contact after space booking)</i>	10000	380		
BUILT UP SPACE - SSI (MIN 9SQMTS) <i>(To upgrade built up facility, please contact after space booking)</i>	9000	NA		
MEZZANINE CHARGES (FOR INDOOR STANDS ABOVE 100 SQMTS ONLY)	4500	175	Allowed only 20% of booked area	
			Total Space Rent	

OTHER CHARGES

Electricity Charges	Raw Space:10% of the Space Rent (Adjustable) or INR 4,000 / 100 per KW XKW Mandatory: Built-up Space for Lighting only @ INR 400 / USD 10 per Sqm XSqmts	
Catalogue Advertisement	Refer to Point No 21 of Rules (at Page 2) and Form 2 for Cost Details	

Total Amount before Tax

Add Service Tax @ 15 % : INR.....**

Total Tax**

GRAND TOTAL

TDS Deducted: INR.....

Payment Enclosed

Balance Payment* to be paid before 31 December 2016

EXHIBIT DETAILS

GROUP COMPANIES

1.
 2.
 3.

1.
 2.
 3.

Please study the General Exhibitor Rules (at Page 2), while finalizing this contract.

I / We have read the GENERAL EXHIBITOR RULES and confirm that we shall abide by them. Enclosed is our Bank Draft No.
 dated.....For INR.towards payment of rental and other charges in favour of
CONFEDERATION OF INDIAN INDUSTRY, New Delhi, INDIA. **Date:**Company Seal.....
 Name: DesignationSignature:



Confederation of Indian Industry

1. **Organiser: Confederation of Indian Industry (CII)**
Address for Communication (Secretariat):
 Confederation of Indian Industry (CII), Trade Fairs Division
 Plot No 249-F, Udyog Vihar Phase IV, Sector 18,
 Gurgaon 122 015 Haryana INDIA.
 Tel: + 91 124 4014060-67 Fax: + 91 124 4014080 / 4014057
 Email: rachna.jindal@cii.in • Website: www.gamingshow.in
2. **Venue :** Pragati Maidan, Mathura Road, New Delhi, India
3. **Exhibitor:** Any Company / Organization participating in India Gaming Show 2017
4. **a) Exhibition Dates :**
Inauguration Day: 2nd February 2017 | Visitors: 2nd – 5th February 2017
b) Exhibition Timings* : 1000 hrs to 1800 hrs (* Subject to Revision)
5. **Basic Rentals:**

Stand Types	Space Rent	
	Domestic in INR	Overseas in USD
Indoor Raw Space	INR 9000 per sqm	USD 350 per sqm
Indoor Built Up**	INR 10000 per sqm	USD 380 per sqm
Indoor Built Up - SSI**	INR 9000 per sqm	NA

** Built up space includes Fascia, Carpeting, 4 Spot lights, Display Table, Reception Table, 3 Chairs, One Power Point 5 Amp and Waste Paper Basket, with every 12 sqm. module. However, electricity consumption charges are to be paid separately @ INR 400 / USD 10 per sqm for stand lighting.

6. SPACE BOOKING PROCEDURE:

Exhibitor Category	Advance Payment	Deadline	Balance cum Final Payment Deadline*
<u>Early Bird</u>	50% Advance	15.06.2016	30.10.2016
<u>Final</u>	100%	Booking Closes on 31.12.2016	30.10.2016

Notes

- a) The prospective Exhibitor must apply on the Space booking contract form –Form 1 for participation in India Gaming Show 2017 indicating requirement for built up and/or raw space. The Organisers will do allocation of space. Allotment will be done on "first come – first serve" basis strictly subject to receipt of advance and payments within the above categories / defined rules. The decision of Organiser on space allotment is final.
- b) The Exhibition will be spread in Hall No. 18 at Pragati Maidan, New Delhi, INDIA.
- c) Application for space, both indoor and outdoor, may be made in combinations/ multiples of contiguous plots/ booths. For a combination of contiguous, furnished indoor standard booths allotted, provision of partitions within the area would be optional.
- d) Domestic Exhibitors should pay in Indian Rupees by Demand Draft favouring **Confederation of Indian Industry, New Delhi** as per schedule while overseas exhibitors can make payment through Bank Transfer in DD OR US Dollars as per CII Bank details mentioned below. Rental includes passes for staff manning stands during the Fair as per the eligibility and one free entry in the Fair Catalogue.
Remittance Details:
Beneficiary : Confederation of Indian Industry
Beneficiary Address 23, Institutional Area, Lodhi Road, New Delhi 110003 INDIA
Account No.: 52205035775
Name of the Bank: Standard Chartered Bank
 23, Narain Manzil, Barakhamba Road
 New Delhi 110 001 India
Swift Code : SCB LINBB DEL
IBAN No for GBP: GB42SCBL60910451997017
IBAN for EUR: DE18512305000018506203
ABA NUMBER (USD): 026002561
Sort Code of SCB London: 609104
- e) **Filling Up of Forms:** It is mandatory to fill the form completely. Incomplete forms will not be entertained. Do not leave any items blank. Incase of not relevant please write NA (Not Applicable).
- f) Wherever Indoor or Outdoor Raw Space is allocated, the exhibitor will have to erect the stand at their own cost in line with **"The Rules and Guidelines for Design and Construction of Stand" for India Gaming Show 2017.**
- g) The Organiser reserves the right to reallocate space, change the layout, change the stand nos., add or delete corridors in Space Plans that may affect some exhibitors stand orientations. The Organiser's decision shall be final. The Organiser reserves the right to turn down the application for participation, or even deny participation to exhibitors already confirmed. The Exhibitor shall not organise any concurrent shows outside of **India Gaming Show 2017** in New Delhi during the **India Gaming Show 2017.**
- h) **The Contract:** The Exhibitor enters into a contract upon submission of this document. The Company (prospective exhibitor) agrees to participate at **"India Gaming Show 2017"** and to abide by the rules and regulations & bye- laws, handed out by India Gaming Show Secretariat to the Exhibitor, before the exhibition. Upon any breach of contract by the Exhibitor, the Exhibitor is liable to pay the space rentals in full, to the organizer. None of the exhibits on display or present at the exhibition premises infringe, or is likely to infringe, any patent, trademark, copyright and other intellectual property rights of any party and agree that in the event of any breach, this contract may be terminated by the organisers unilaterally. In such an event, the exhibitors shall indemnify the organisers against all costs, claims, & demands.
7. **Damage to exhibition venue:** The Exhibitor will be required to make good all damages, (or make payment in lieu thereof) to the fair ground facilities/ building etc. incurred during setting up / fair period and/ or dismantling period.

8. **Use of Display Space:** Without the express written permission of Organizer, Exhibitor may not (i) sublet, subdivide or assign its space, or any part thereof, (ii) purchase multiple booths for the purpose of subletting or assigning to third party, or (iii) permit in its booth any non-exhibiting company representative. Incase of failure to comply with this provision; Organizers reserves the right to cancel the participation and forfeit all the payment.
9. **Electricity:** Available at 230V Single Phase and 400 V. Three Phase A.C. 50 Cycles. **Charges:** Built-up – INR 400 / USD 10 per sqm and additional requirement @ INR.4,000/- or USD 100 - per KW: Raw Space INR.4,000/- USD 100 per KW – Exhibitors must give their power requirements in KW, in writing. All these rates are subject to revision. Exhibitors requiring special lighting /power to demonstrate machinery would need to apply with full details latest by 15th December 2016 (or immediately, if application is sent after this date). The Organizer will provide general lighting in indoor & open areas. Electricity will be provided at a suitable point near exhibitor's stand. Internal distributions to be completed by exhibitors at their own cost only, through a licensed contractor.
- 9 a) **Temporary Electricity:** is the electricity required by exhibitor during construction / dismantling period. This will be charged separately on requirement and duration basis. For more details please refer to Exhibitor Services Manual or contact Secretariat.
10. **Mezzanine Construction:** 20% of the area for Construction of Mezzanine is permitted for stands above 100 sqmts only. Extra rentals at 50% of raw space costings will be charged separately. For details refer to Exhibitor Manual.
11. **Cancellation:** By signing and concluding of this contract, the exhibitor hereby agrees to indemnify the organizer for the losses at the following rates, in case of withdrawal of participation **OR** reduction of space at a later stage
 * From 16th June to 31st July 2016: at 75% of total rentals
 * From 1st October 2016 onwards: with the full stand rents.
12. **Approval for Design of Stand:** The stand design drawings along with to-scale mock-ups, complete with details of exhibits, electricity, water and other installation, in 4 copies, should be submitted for Organiser's approval, latest by 5th January, 2017. **A penalty of INR 50, 000/- will be levied on drawings received after this date).** In case of non-receipt of stand drawings by 20 January 2017, the Organisers are at liberty to allot the stand to another exhibitor. The Exhibitor is liable to pay for the space rentals in full to the Organiser.
13. **Sale of Exhibits:** are subject to Government approvals (to be taken by exhibitors and submit the copy to organizers) and fulfilling tax formalities of relevant Government Authorities. Exhibits on display will be allowed to be removed only after the closure of the show.
14. **Removal of any Exhibit:** during the fair period is prohibited.
15. **Clearance of Exhibits:** All Exhibits including stand material to be removed by 0700 hrs on 6th February 2017. After closure of Exhibition on 5th February 2017, organizer will not be responsible for loss / theft of any of the exhibits or penalty by venue authorities; if Exhibitors fail to comply with this date.
16. **Handling of Exhibits Customs and Import Procedures:** The ORGANISER will appoint official clearing and freight forwarding agencies for **India Gaming Show 2017** who will assist in handling customs formalities, if required. Exhibitors would have to contact them directly for such assistance. Movement of exhibits in the Fair Grounds by agencies other than the official clearing and forwarding agents is strictly prohibited.
17. **Duty Free Temporary Importation of Exhibits:** This facility is extended only to Overseas Exhibitors in **India Gaming Show 2017** who have registered by remitting space rent in foreign exchange.
If any one or more of the exhibits displayed by the domestic exhibitor is imported, under duty free temporary importation facility, the USD rate will be charged.
18. **Possession of Stands:**
 a) Built Up Space – 1st February 2017, 1000 hrs
 b) Raw Space – 31st January 2017, 1000 hrs
19. **Stand Completion:** By 1700 hrs on 1st February 2017 with all exhibits in position.
20. **Exhibitor Catalogue Entry:** All Confirmed Exhibitors will get a free entry in the India Gaming Show 2017 Exhibitor Catalogue. Exhibitors are required to submit the Form No. 3, duly filled in, as per schedule.
21. **Advertisement in the Exhibitor Catalogue:** All Exhibitors are invited to advertise in the Exhibitor Catalogue of **India Gaming Show 2017.** For rates of advertisement, please refer Form No.2. The last date for application for advertisement is 10th January 2017.
22. **Insurance:** Against all ascertainable risks – from transportation to display and removal - should be done by the exhibitors at their cost. Organizer will, in no way, be responsible.
23. **Security:** While general security will be provided at entry / exit points of the halls on all days; exhibitors are advised to keep security during construction / dismantling days for safeguarding their exhibits.
24. **Photography:** The Organiser reserves the right to photograph/video shoots any stand/ exhibit for their use.
25. **Settlement of Dues & Stand Possession:** Any and all expenses chargeable to an exhibitor must be settled before taking possession of the stand. In an event of balance payment, organiser reserves right to refuse possession to any exhibitor.
26. **Force Majeure:** If the exhibition is abandoned, cancelled or suspended in whole or in part by reasons of natural calamity, war, fire, national emergency, labour dispute, non-availability of exhibition premises or any of the cause not within the control of the organiser, the organiser may, at their own discretion refund the space rental paid by the exhibitor, or part thereof, but shall be under no liability in respect of any action, claim for losses or under obligation to refund space rental or any other expenses borne by exhibitor for participating at the abovesaid event. Disputes, if any, will be settled under the court of Delhi's jurisdiction (Government of India).
27. **Taxes**:** Taxes will be charged as per the prevalent taxes applicable under the advise of Government of India during final billing i.e (February 2017)